

---

## GENERAL CODE OF CONDUCT

---

### 1. Introduction

1.1 Membership of the Albury Wodonga Yacht Club (AWYC) should be seen as a privilege and all members have the responsibility of ensuring that our club retains its reputation of being a “friendly” Yacht Club.

1.2 The underlying spirit of AWYC lies in the principle of being a “club” wherein the members are responsible for the Club’s existence, both financially and operationally. Hence, the club requires the voluntary input of its members in order to care for the facilities and to function smoothly.

1.3 The objective of AWYC’s Code of Conduct is to provide a standard code of behavior for its members and to:

- Assist club members to understand the standards of conduct that are expected of them.
- Promote consistently high standards of behaviour across all activities within our club.
- Ensure the club fulfils its statutory duty to be ethical, fair and honest to its members and obligations to its volunteers.
- Build community trust in the club and enhance public opinion of the sport of sailing.
- Ensure the safety and welfare of members and guests of all ages and abilities.
- Ensure that AWYC is enjoyed by all members and guests.

1.4 The Code of Conduct of AWYC is based on the key categories of Conduct, Behaviour, Child Protection, Club Integrity and Privacy, Guests, and Compliance.

### 2. Conduct

2.1 AWYC seeks to operate in an open and friendly environment, where people show respect for each other, personal property and the club. Each Member should be a positive “role model” and as such, Members shall:

- Show respect and courtesy to all club members and volunteers.
- Not tarnish the reputation of the club, its members and committees or bring the club into disrepute.
- Endeavour to operate in a non-discriminatory manner and ensure each person has an equal opportunity and is given a “fair go”.
- Be mindful of their actions in relation to their individual safety and the safety of all others involved in the Club.
- Abide by the Constitution, by-laws and policies of the club.
- Comply with and adhere to reasonable directives and requests of Club committee and duty officers of the club.
- Act responsibly at all times and accept responsibility for their actions. Each member should understand the possible consequences of breaching AWYC’s rules and regulations and comply with and adhere to any penalty imposed by the Club.

### 3. Behaviour

3.1 All members are expected to demonstrate the following behaviour. They must:

- Respect the privacy of and be ethical, fair and honest in all their dealings with other people.
- Comply with all applicable laws, including liquor laws and responsible service of alcohol standards.
- Act in a sportsman like manner and operate within the rules and spirit of the sport when representing the Club both on and off the water, both at the Club and away.
- Operate within the rules of the sport including national and international guidelines that govern the sport of sailing.
- When participating in racing Members will accept handicapping, racing and protest outcomes and above all must not display rudeness, harassment or improper conduct towards other competitors or officials.
- The use of mobile phones should be discreet and considerate of others in the vicinity.
- Smoking is prohibited in all AWYC Buildings.

3.2 AWYC will not tolerate:

- Offensive language or rudeness,
- Excessive use of alcohol under the Liquor Licensing Laws,
- Inappropriate display of temper, abuse (eg abusive, intimidating and/or threatening behaviour to members or guests), harassment, ridicule - whether physical, verbal or by electronic form.
- Physical Violence (eg touching, pushing, fighting or that involving threat or use of a weapon).
- The use or encouragement of illegal drugs within the premises.
- Willful destruction of property – either to others or the club.
- Any form of discrimination

### 4. Child Protection

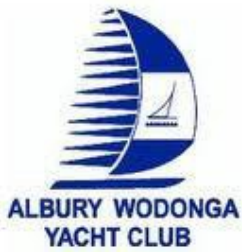
4.1 The safety and welfare of our junior members and other children is paramount.

- Members must demonstrate a high degree of individual responsibility especially when dealing with person under 18 years of age. Your words and actions are an example
- Members, Office Bearers and volunteers must comply with the Child Protection laws.
- Any members working with children must obtain the “Working With children Check”.
- Persons under the age of 18 shall not be permitted to purchase or be supplied with alcohol or tobacco. The Licensing Laws do not permit children under the age of eighteen years to be served or consume alcohol in any part of the Club.
- Members should avoid unaccompanied and unobserved activities with persons under 18 years of age wherever possible.

### 5. Club Integrity & Privacy

5.1 It is the obligation of all club members to maintain the integrity and security of the AWYC’s confidential documents and information.

- No member shall represent the club in any dealings, unless authorised by the Club.
- Members shall not expect preferential treatment, nor seek favors from the Club’s Committee Members. Do not use your involvement in the AWYC to promote your own beliefs, behaviours or practices where these are inconsistent with those of the Club.



# Albury Wodonga Yacht Club



## 6. Guests

6.1 A member will take responsibility for their guests at all times.

- Guests are to be signed in by the Member in the Visitors Register as required by the Registered Clubs Act.
- Members must ensure that Licensing Laws and Regulations are observed and ensure that their guests adhere to this Code of Conduct.
- Guests must remain in the company of the Member at all times while on AWYC's premises.

## 7. Compliance

7.1 Any breaches of this Code of Conduct will not be tolerated at AWYC. Any Member or Guest who breaches this code may be asked to leave or be removed from the Club.

7.2 Any complaints in respect of a Member's behaviour shall be directed to the Committee Representative, Flag Officers or the most senior committee member available at the time. If a member is found to have breached the Club's by-laws and/or policies then they may be brought before a Committee meeting to answer for their actions. Disciplinary actions may result.

7.3 This code is to be read in conjunction with the Policies, Procedures, Constitution and By-laws of the club. Any Disciplinary actions are dealt with under the AWYC's constitution.

1

---

<sup>1</sup> Document reviewed October 2015